

Minutes
Nobles County Library Board of Directors
Monday, June 14, 2021

- **The following board members were in attendance at the library:** Charlene Wintz, Mary Ingenthron, Andrea Duarte-Alonso and County Commissioner Gene Metz
- **Attending via Zoom:** None.
- **Present library staff:** Library Director David Bradford and Office Support Marci Moshier
- **Absent:** Peg Faber and Kathy Craun

Call to Order:

Charlene Wintz called the meeting to order at 4:01 p.m.

Additions to Agenda:

None.

Public Comment:

None.

Approval of Minutes:

The board reviewed the minutes from the May 10, 2021 board meeting.

M/S/P: Ingenthron/Duarte-Alonso

Reports:

Financial:

David Bradford updates the board that the revolving book sale is back out front as a way to get rid of more books and bring in a little money. The Summer Book Sale will be in about 5 weeks.

M/S/P: Duarte-Alonso/Ingenthron

Claims:

The May 2021 claims were reviewed. David Bradford comments the Friends of the Library said in April that they would pay for Adrian and Worthington's Winter Reading Program prizes and as of late May it still hadn't been paid. We paid for it ourselves, which was around \$500.00.

M/S/P: Ingenthron/Duarte-Alonso

Circulation:

The board reviewed the circulation reports for May 2021. David Bradford says that more kids have been coming into the library in the last month with school out for summer.

PCLS Report:

Mary Ingenthron gives an update that at the Plum Creek meeting there was continued discussion about the lost/damaged items, that there was no update on the 1.4 million dollars in the Minnesota legislature yet and that there has been a draft for the Plum Creek Director position. It was voted on to go through the process to hopefully find a new director. Mary adds that they are looking to hire another delivery driver as they have one regular driver now and a substitute driver. David Bradford comments that Michele is not as hopeful about receiving the money; Mary adds that they'll find out on the next Wednesday meeting.

Old Business:

▪ **Community Assessment and Steering Committee Update**

- David Bradford notifies the board that Library Strategies has started the one on one interviews and the focus groups will start meeting in July. David continues that he sent out an e-mail about the Community Survey

to our patrons that have e-mail addresses on their accounts. Flyers have been handed out and posted, bookmarks have been made and handed out to patrons and that he'll be going around to churches tomorrow to hopefully get something in the bulletins. David adds that there will be focus groups, some meetings are online and one in-person. Andrea Duarte-Alonso adds that they will be at different times to try to get everyone there, such as evening, weekend, daytime, etc. David ends the discussion that the preliminary draft will be done in August and the final version will be presented in September. He encourages the board members to make sure they're able to attend the board meetings those months, as they will be big meetings.

▪ **Minnesota State Parks Library Program Update**

- David Bradford informs the board that two passes are now available. They may be reserved and checked out in Adrian or Worthington, checkout period is Wednesday-Tuesday and they can be reserved 3 months ahead. David adds that the passes program go through the end of next June.

▪ **Plum Creek Policy on “Lost & Damaged Items for Interlibrary Loan” Update**

- David Bradford updates the board that he talked about this at the Advisory meeting. He still would like to see a policy in place for this but adds that there is not another advisory meeting for three months. Mary Ingenthron adds that it was said that there isn't a policy right now but maybe one will be made. There is discussion that it may not be worth the battle to try and go back 10-20 years and get the lost items money back, but that it would be good to plan for the future instead.

New Business:

▪ **Security Camera**

- David Bradford tells the board that there is now a security camera in the front lobby, which watches the front entrance and the hallway by the bathrooms. He continues that IT monitors the camera and that they have also ordered signs that will go up on the wall. David adds that there are new databases, which can be found on our website, which Plum Creek got with grant money. Mary Ingenthron asks how people will know this is available; David replied through the website and that Jackie can push them as well with her programs and when she goes to the schools.

▪ **Donation**

- Nancy Hofstee donated \$41.27 to pay for children's animal books.
 - *BE IT RESOLVED by the NOBLES COUNTY LIBRARY GOVERNING BOARD that the Nobles County Library does hereby graciously accept the donation of \$41.27 from Nancy Hofstee and further, that the Board does hereby extend its sincere gratitude for the donation. WHEREUPON the above resolution was adopted at the Nobles County Library Board meeting this June 14, 2021.*
 - M/S/P: Ingenthron/Duarte-Alonso

Upcoming Events:

- “Crash Course in Computers” – Adult Services Librarian, Daniel Mick – Date TBD
- June 28th: “Mike’s Pint Size Polka: Music & Magic in Polka Color” – all ages – 1:30 p.m. in Worthington and 6:30 p.m. in Adrian
- July 22nd: Family Drive-In Movie Night – library lawn
- July 26th: Treasure Village – all ages - Adrian Library at 10 a.m. and First Lutheran Church in Worthington at 1:00 p.m.
- August 2021: Adrian Book Sale (during Adrian City Wide Rummage Sales, date TBD)
- August 11th: Summer Reading Carnival, 1:00 – 3:00 p.m.
- August 19th: Family Drive-In-Movie Night – library lawn
- September 2nd: Pamela Nowak – author – “Never Let Go, Survival of the Lake Shetek Women”

Adjournment:

Charlene Wintz adjourns the meeting
M/S/P: Duarte-Alonso/Ingenthron

Next Meeting: Monday, July 12, at 4:00 p.m. in the library's workroom or via Zoom.

Respectfully submitted, Marci Moshier, Office Support