

Minutes
Nobles County Library Board
Monday, October 10, 2022

- **The following board members were in attendance:** Peg Faber, John Stewart, Jennie Kinser, Katie Kouba
County Commissioner Bob Paplow
- **Absent:** Kathy Craun
- **Present library staff:** Library Director Beth Sorenson and Office Support Marci Moshier
- **Others present:** Kari Lucin from The Globe and Pete Navara from Friends of the Library

Call to Order:

Peg Faber called the meeting to order at 4:01 p.m.

Additions to Agenda:

None.

M/S/P: Stewart/Kinser

Public Comment:

None.

Approval of Minutes:

The board reviewed the minutes from the September 12, 2022 meeting.

M/S/P: Kouba/Stewart

Reports:

Financial:

The board reviewed the financial reports from September 2022. It's questioned what 'Misc. Revenue' is under Adult Services. Marci Moshier will check for sure what goes into that fund.

M/S/P: Kouba/Stewart

Claims:

The board reviewed the claims from September 2022.

M/S/P: Kinser/Kouba

Circulation:

The Board reviewed the circulation reports for September 2022. Beth Sorenson updates the Board that Elizabeth Hoffman (Plum Creek Library Director) said that Nobles' e-books/overdrive beat out Marshall this time. There is discussion about the holds list positions, as Nobles used to be higher in the list but within the last couple of years we moved down the list. Beth Sorenson would like to see us fully staffed before possibly moving in the list again.

PCLS Report:

Beth Sorenson updates the Library Board that Kathy Craun, Bob Paplow and herself attended the annual meeting at Tracy. Beth describes to the Board that the Tracy Library is an attractive library with a welcoming feel to it. Bob Paplow agrees that Tracy Library is more welcoming than here and that we could use an update.

Old Business:

- **Strategic Plan – Update**
 - Beth Sorenson updates the Board that we've added children's toys in the Youth Room and that mothers and children are coming in and staying longer. Beth adds that a 70 inch TV was purchased for the Program Room.
- **Adult Services Librarian Position - Update**
 - Beth Sorenson tells the Board that Britta Grand will be starting in this position on Monday.

- **Review By-Laws**
 - The Board reviews the changes that were discussed at the last Board meeting.
 - Katie Kouba makes a motion to approve the new updates in the By-Laws of the Nobles County Library Board of Trustees, with a second by John Stewart. All in favor – none opposed.
- **Forming a Library Building Committee – Update**
 - Beth Sorenson begins by saying that there was a lot of discussion at the last meeting but didn't get very far of what we want to do. There is agreement amongst the Board that having a special meeting or a work session is a good idea to focus on just this committee. Discussion continues that the Board should do a walk-through of how the space is used now and knowing more facts, such as how many square feet do libraries in similar communities have or need, shelf space, etc. for comparison. The role of the Friends of the Library is briefly discussed, that they certainly are welcome to be a part of the fundraising, broadcasting, etc. Discussion continues that groundwork needs to be done before this committee is formed. There is a lot of good information from past potential new library projects or updates that can be used; gathering that information from past studies and projects can be put into a presentation and then looked at. The Board agrees that looking at that information ahead of time will help them prepare for the meeting and offer to help Beth gather that information however they can.

New Business:

- **Book Challenge Policy – Review**
 - The Board reviews the draft with the changes and agree that it's good to have a policy in place. There is discussion on how long the Board has to review challenged materials; it is agreed they will have 90 days to review the request. The Board also agrees that an item will be considered for removal only once in two years. Beth Sorenson will update these into the policy. John Stewart makes a motion to approve the new Collection Development Policy, with the time period additions with a second by Jennie Kinser. All in favor – none opposed.
- **Policy Schedule & Policies to Consider**
 - The Board reviews the tentative policy schedule that Library Director, Beth Sorenson, has put together. The Board agrees it is better to have policies in place before the problem. Test Proctoring is taken off as a needed policy. It's also agreed amongst the Board to follow Plum Creek's policies so that there is consistency between Plum Creek and its libraries. Beth Sorenson will divvy out the 'Policies to Consider' throughout the year and the schedule will be updated.

Other:

- Author Programs: Hector Curriel, William Kent Krueger and Kate Swenson
 - Beth Sorenson informs the Board of program attendance numbers: Hector Curriel = 14 at the Teen Program and 9 at the Adult Program, William Kent Krueger = 85, Kate Swenson = 22 and Welcome Day = 45 or so.
- Fall Book Sale Results
 - \$1,201.25 (best since 2019) Beth Sorenson adds that we are looking at making a permanent Book Sale space.

Upcoming Events:

- October 24, 2022 – Supernatural Author, Adrian Lee from 6:30-8:30 p.m. (Worthington)
- November 8, 2022 – Kathie Hendricks – local author – Children's Program 3:30-4:30 p.m. (Worthington)
– Adult Program 5:30 -6:30 p.m. (Worthington)

Adjournment

Peg Faber adjourns the meeting at 5:20 p.m.
M/S/P: Kouba/Stewart

Next Meeting:

Monday, November 14, 2022 at 4:00 p.m. in the library's Conference Room.
Respectfully submitted, Marci Moshier, Office Support