

Minutes
Nobles County Library Board
Monday, November 14, 2022

- **The following board members were in attendance:** Peg Faber, John Stewart, Jennie Kinser, Katie Kouba, Kathy Craun and County Commissioner Bob Paplow
- **Absent:**
- **Present library staff:**
- **Absent library staff:** Library Director Beth Sorenson and Office Support Marci Moshier
- **Others present:** Kari Lucin from The Globe

Call to Order:

Peg Faber called the meeting to order at 4:01 p.m.

Additions to Agenda:

None.

M/S/P: Stewart/Kinser

Public Comment:

None.

Approval of Minutes:

The board reviewed the minutes from the October 10, 2022 meeting.

M/S/P: Craun/Stewart

Reports:

Financial:

The board reviewed the financial reports from October 2022. "Miscellaneous Revenue" is discussed again, as a lot of people come in for faxing and copies.

M/S/P: Kinser/Stewart

Claims:

The board reviewed the claims from October 2022.

M/S/P: Craun/Stewart

Circulation:

The Board reviewed the circulation reports for October 2022. There is discussion that the numbers haven't gone back up where they were before Covid, but that people are starting to come more and be more comfortable. Discussion about how there isn't a bus that could bring people here and that could affect the number of patrons coming to the library too. It's mentioned that we could ask Community Ed, the YMCA, and others how they coordinate and start conversations about collaboration.

PCLS Report:

There is no update about Plum Creek, as there has not been a meeting.

Old Business:

- **Strategic Plan – Update**
 - Peg Faber voices that the Board will go over this next month with Beth Sorenson.

New Business:

- **Schedule a Planning Meeting to Form Committee**
 - It is again questioned who would be the right person to lead this committee. It's discussed about setting up a work session on how to form the committee. It is suggested and generally agreed upon to set that work session up after the first of the year and that the tour of the library could be done then as well.
- **Schedule a Tour of the Library for the Library Board**
 - This was discussed under the last agenda item.
- **Patron Code of Conduct Policy**
 - The Board reviews the draft of the policy. It is questioned if they are ranked in order of importance and who reads them? It's discussed that the staff should be asked what their biggest concern is, such as the kids being left here and that they shouldn't be taking care of kids. Discussion if patrons see this and if certain points should be posted around the library. This will be reviewed more and discussed again next month.
- **Protection of Library Property Statute**
 - The Board has reviewed the papers included in the packet. It is questioned who pays court fees and filing fees when people are sent to court, what the benefits of late fees are and commented that it's more hassle for the employees.
- **Wednesday, November 23rd – Business Hours**
 - The Board discusses closing at 5:00 p.m. the day before Thanksgiving.
 - John Stewart: "I move that they close on the 23rd at their discretion." Second by Katie Kouba. All in favor, none opposed.

Other:

- Results: Haunted House (283), Adrian Lee (15) and Kate Henry (14 at children's program, 1 adult at other program) The Board reviewed the numbers.

Upcoming Events:

Turkey Bingo, Tuesday, November 15th from 6:00 p.m. to 8:00 p.m.

Adjournment

Peg Faber adjourns the meeting.

M/S/P: Craun/Kouba

Next Meeting:

Monday, December 12, 2022 at 4:00 p.m. in the library's Conference Room.

Respectfully submitted, Jennie Kinser (and Marci Moshier)