

**Minutes**  
**Nobles County Library Board**  
**Monday, April 10, 2023**

- **The following board members were in attendance:** Peg Faber, John Stewart, Bridget Harberts, Katie Kouba, Jennie Kinser and County Commissioner Bob Paplow
- **Absent:** none
- **Present library staff:** Library Director Beth Sorenson and Office Support Marci Moshier
- **Others present:** Kari Lucin (The Globe), Pete Navara (Friends of the Library) and Elizabeth Hoffman (PCLS Director)

***Call to Order:***

Peg Faber called the meeting to order at 4:00 p.m.

***Additions to Agenda:***

None.

M/S/P: Kouba/Stewart

***Public Comment:***

None.

***Approval of Minutes:***

The board reviewed the minutes from the March 2023 meeting.

M/S/P: Kouba/Kinser

**Reports:**

**Financial:**

The board reviewed the financial reports from March 2023.

M/S/P: Harberts/Stewart

**Claims:**

The board reviewed the claims from March 2023.

M/S/P: Kouba/Kinser

**Circulation:**

The board reviewed the circulation reports from March 2023.

**PCLS Report:**

Plum Creek Library System Director, Elizabeth Hoffman, has given the Library Board a handout showing different information about Plum Creek. Plum Creek includes 26 library locations, each week the delivery van drives 1,100 miles, in 2022 there were 101 programs funded by the Arts and Cultural Heritage Fund and currently there are 16,673 eBooks and eAudios available through Libby. (This collection will be growing, as there has been an increase in circulation.) Elizabeth continues by explaining that they have re-worked delivery and the way holds are pulled at each library. She explains it has been complicated to figure out but it has been worth it and is working out well. Elizabeth addresses the Library Board, explaining how the Plum Creek Governing Board works; there is a Commissioner from each county (9 counties) as well as a library board member from each county. If there are over 15,000 people in a county, then there is an additional seat for a second library board member on the Governing Board – this includes Marshall, Redwood and Worthington libraries. She adds that the additional seat from the Nobles County Library currently isn't filled.

**Old Business:**

▪ **Focus Group - Update**

- Bridget Harberts explains that the Focus Group reviewed three different firms and agreed to go with Koch Hazard. They still have the information for the other two firms, but based on Koch Hazard's historical building

experience and proximity, the group felt they were the best option at this point. Beth Sorenson adds that Koch Hazard was firm on \$8,500.00 for the initial study. (meeting to discuss the project, site layout plan, put together costs, meet with personnel, etc.)

- Bob Paplow comments that the County Commissioners meet next Tuesday, (April 18<sup>th</sup>) and the Library Board would need to present it to the County Commissioners. The Commissioners would have to agree on this \$8,500.00 to get this process started. The Library Board discusses what would have to be presented in front of the Commissioners and who is available to attend.
- John Stewart would like to clarify that at Tuesday's meeting, the Library Board would be asking the County if it's okay to get \$8,500.00 for this company to come in and say if they can try to put as much of this dream into reality, at a reasonable cost and given the historical nature of the building too. After Koch Hazard comes back with something, the Library Board looks at everything, we go back to the County and say this is the plan at X amount of dollars. Bob replies, yes, and explains that Koch Hazard will have an approximate price of what it will cost. John then questions if that is when they find out what the County is willing to spend – because if there's a gap, we have to find a way to close it? No answer is given.
- John Stewart makes a motion: **"I move, as a full library board, to accept Koch Hazard's initial bid of \$8,500.00 for a pre-design of the Nobles County Library of Worthington and to present it to the Nobles County Commissioners for approval."** Second by Jennie Kinser. All in favor; none opposed.
- **Law Library – Update**
  - It is questioned if we have room for the Law Library to be here at the library. Beth Sorenson explains that there are six shelves of book and two computers. Beth adds that if we bring the Law Library here, we would need someone working here that knows the databases on the computers and that the computers would need to print directly to a printer that won't take up staff time. If the Law Library does come here, Beth would like to see us get a portion of the money that the Law Library receives, a print station for their computers and also another staff member, at least part time, added to the staff. It's discussed that there is really not much known yet and that the Law Library should come to us asking the library what we need in order to have them here. The board agrees that if the Law Library reaches out, they need to be told what we want and need, as well as any concerns we have.

### **New Business:**

- **Monday, July 3<sup>rd</sup>**
  - Beth Sorenson asks the board if the library could close at 5:00 p.m. on Monday, July 3<sup>rd</sup>, instead of 7:00 p.m.. The board is fine with that and it is mentioned that the library could close earlier too, if that was wanted.
  - M/S/P: Stewart/Kinser
- **Internet and Wireless Policy – Review**
  - Beth Sorenson comments that she didn't see anything on this policy that needed to be updated. The board agrees that it looks good.
  - The Library Board has reviewed this policy.
- **Internet Filtering Policy – Review**
  - Beth Sorenson didn't see anything on this policy that needed to be updated. The board agrees.
  - The Library Board has reviewed this policy.

### **Other:**

- **Program Results:**
  - Nobles County Attorney, Joseph Sanow = 5 and Bingo = 44
  - Winter Reading Program:
    - Worthington had 178 people sign up and 109 cards were completed
    - Adrian had 57 people sign up with 37 cards completed

## **Upcoming Events:**

### **Adult Programs:**

April 12<sup>th</sup> – 15<sup>th</sup> \_\_\_\_\_ Spring Book Sale  
April 14<sup>th</sup> \_\_\_\_\_ Skally Line (music group) – 1:00 to 2:00 p.m.  
April 19<sup>th</sup> \_\_\_\_\_ Mary Yungeberg (author) – 6:00 to 8:00 p.m.  
April 29<sup>th</sup> \_\_\_\_\_ Spring Door Hanger (craft) – 9:15 to 12:15 p.m.

### **Weekly Youth Programs:**

Mondays \_\_\_\_\_ Wii (Grades 5-9)  
Tuesdays/Thursdays \_\_\_\_\_ After-School Program (Grades K-5)  
Wednesdays \_\_\_\_\_ Story Time (Toddlers – Preschoolers) **AND** Just Gurlz (Grades 5-9)

## ***Adjournment***

Peg Faber adjourns the meeting 4:59 p.m. Peg notifies the board that she will not be at next month's meeting; Jennie Kinser, as Vice President, will run the meeting.

M/S/P: Kouba/Kinser

## ***Next Meeting:***

Monday, May 8, 2023 at 4:00 p.m. in the library's Conference Room #2.

Respectfully submitted, Marci Moshier, Office Support