

LP-113. Public Posting and Distribution of Free Materials

Section I. Purpose

The purpose of the Public Posting and Distribution of Free Materials policy is to regulate the postings on the community bulletin board and to create guidelines for free materials distributed in the library.

Section II. Limitations

The purpose of the community bulletin board and other available space for the distribution of free community materials is to promote and provide access to government, agency and/or community organizations' information. Such materials are limited to those of a civic, cultural, educational or recreational nature. Materials from for-profit groups, political organizations or those of a personal nature will not be accepted.

1. Materials from War Memorial Building tenants will be given priority over community announcements and publicly posted notices.
2. Information posted or sponsored by other local non-profit organizations will be given higher priority than groups outside of Nobles County.
3. There is limited space available; thus, all postings must be smaller than 11" x 17" and those that are 8.5" x 11" or smaller will be given a higher priority when bulletin board space becomes limited. Larger postings will be removed by library staff and recycled.
4. Events and information posted on the bulletin board are limited to 30 days and material distribution is limited to 60 days.
5. Library staff will monitor and periodically remove posted and distributed material.
6. All postings must be appropriate for viewing by all ages. No nudity, profanity, or lewd content is allowed.
7. The Library reserves the right to remove all postings or material distributions that do not fit the criteria of this policy.
8. Posters or materials outside the designated bulletin board space are not allowed without approval from the Library Director.

Section III. Disclaimers

1. Distribution or posting of information does not imply Library endorsement of the content, and the Library does not guarantee the accuracy of any information posted by persons, groups, or organizations not affiliated with the Nobles County Library.
2. The Library is unable to guarantee space for all bulletin board postings, and the Library does not guarantee permanent space to any poster or materials distributor unless required by law.
3. The Library will not store materials for distribution, and the Library will not monitor the supply of free materials available for distribution.

LP-113 Policy History:

Initially adopted: 08/14/2023

Next Review: 08/2024